

**ATTACHMENT L-3
Past Performance Letter**

Date _____

Dear _____:

We are participating in a proposal for a Department of Energy (DOE) for Operations of depleted uranium hexafluoride (DUF6) Conversion Facilities. We are asking for your assistance in completing the attached questionnaire and forwarding to the DOE to aid in its evaluation of our past performance. Please return the completed questionnaire to the following address within ten calendar days:

F. Robert Ribail, Contracting Officer
United States Department of Energy
Environmental Management Consolidated Business Center
Office of Contracting
250 E 5th Street, Suite 500
Cincinnati, OH 45202

Please mark the envelope:

“PROCUREMENT SENSITIVE SOURCE SELECTION INFORMATION - SEE FAR 3.104”
“TO BE OPENED ONLY BY THE CONTRACTING OFFICER”

Please remember to provide your contact information at the end of the questionnaire.

Please use the following definitions to provide your ratings:

- 0 - Unsatisfactory - The contractor failed to meet the minimum contract requirements.
- 1 - Marginal - Performance was less than expected. The contractor performed below minimum contract requirements.
- 2 - Adequate - Performance met expected levels. The contractor met the minimum contract requirements.
- 3 - Good - Contractor performance exceeded expected levels. The contractor performed above minimum contract requirements and displayed a thorough understanding of contract requirements.
- 4 - Outstanding - Contractor performance substantially exceeded expected levels of performance. The contractor consistently performed above contract requirements, displayed an overall superior understanding of contract requirements, and used innovative approaches leading to enhanced performance.
- NA - Not applicable
- DK - Don't know. No knowledge available to rate this question.

Respondents are strongly encouraged to provide an explanatory narrative under REMARKS. If more space is needed, please attach additional pages.

ATTACHMENT L-3 (Cont.)

Past Performance Questionnaire

0=Unsatisfactory, 1=Marginal, 2=Adequate, 3=Good, 4=Outstanding, NA=Not Applicable, DK=Don't Know

Name of contractor: _____

Did the contractor adhere to contract delivery
schedules/response times? 0 1 2 3 4 NA DK

Did the contractor adhere to cost estimates/budgets? 0 1 2 3 4 NA DK

Did the contractor submit reports that were of good
quality, useful, and on-time? 0 1 2 3 4 NA DK

Was the Statement of Work executed effectively by the
contractor in a consistently high quality manner? 0 1 2 3 4 NA DK

Was the contractor effective in problem solving? 0 1 2 3 4 NA DK

Was the contractor effective in subcontract management? 0 1 2 3 4 NA DK

Was the contractor supportive of small business and
effective in meeting goals? 0 1 2 3 4 NA DK

Did the contractor's corporate office effectively support
your contract? 0 1 2 3 4 NA DK

Was the contractor effective in working with federal and
state regulators, or licensing authorities? 0 1 2 3 4 NA DK

Was the contractor effective in working with
stakeholders, organized labor, community groups, and
other interested persons? 0 1 2 3 4 NA DK

Did the contractor value environment, safety, and health
performance and integrate ES&H into all activities? Yes _____ No _____

Would you select this contractor again? Likely _____ Unlikely _____

